



## 10 Million Documents Automatically Transferred

Normally drinking and driving doesn't mix – but when you are in the business of actually transporting beverages it's a different matter all together. However, you need to stay perfectly sober if you are servicing more than 15,000 customers operating over 400 trucks. It's all a matter of planning and handling logistics – and paper work, of course. So when you are going to transfer 10 million documents to a new solution, you want that solution to be reliable.

When the German company trinks Getränkelogistik GmbH decided that Intelligent Document Management was the way of the future, they started looking for a corporate-wide platform for electronic filing and managing of documents.

trinks GmbH is known as an efficient and qualified carrier of beverages for the trade, catering, and business industries – and it has more than 270 years of experience in the business. So efficiency and quality in the archive solution were obvious requirements.

### Group archive and key processes

"With the nationwide logistics network including more than 20 departments, 1,700 employees and the need to manage more than one million documents a year, it was clear to trinks right from the beginning: we need an archive for managing and searching all the various document types throughout the entire company, in short, a Group archive", Detlef Waschke, Manager of the IT software development at trinks, explains.

To a very high degree, trinks found that MultiArchive covered these requirements as not only the organisation units but also all their processes were managed by the solution. This meant that the implementation of incoming invoice scanning also included the scanning and handling of all relevant in-house documents.

With MultiArchive the handling of all incoming documents, e.g. delivery notes, was solved in a very simple way using the decentralized scanning. An internal workflow ensures the fast distribution of the documents and guarantees completeness, security, and transparency.

### Integration and spool files determined the issue

The smooth complete Microsoft Office integration and the integration of all common electronic documents (such as e.g. EDI invoices) together with the simple filing of spool files determined the issue. Without any problems the iSeries spool data could automatically be transferred to the archive.

"Another requirement, however, was the integration to our iSeries based beverage account application GAT and the financial application DCW", Detlef Waschke adds. "The DCW integration was already included as a standard feature. The link to the beverage accounts was realized very easy through some of the more than 140 standard interfaces without using a noticeable amount of working hours".

### 10 million documents from IBM Image Plus

"The predecessor archive "IBM Image Plus" did not match our considerable document volume nor the requirements of a modern company. Today there is an ever growing demand not only to file company documents but also to manage them. To us that means: no more plain filing – proceeding to Enterprise Content Management instead!"

MultiArchive had all prerequisites to process the transfer of historical data via standard features, i.e. conversion, testing, filing, indexing, and error recovery. Approximately 10 million documents of all kinds and formats were automatically transferred to MultiArchive and indexed.

### Integration to Office applications

If Detlef Waschke seems enthusiastic about MultiArchive, the financial department at trinks is no less. The enthusiasm in this department is primarily focused on the archive integration to the Microsoft Office products. Word and Excel documents are indexed fully automatic and filed in the relevant customer and precedent folders. The user only has to accept the choice of folder to start the automatic process. Subsequently, the documents are immediately available to all employees.

In the same simple way, all important E-mails are transferred to the relevant archive folders. The document search time amounts to approximately 1 second!

"The solution's cost-effectiveness, Multi-Support's integration competence and wide project experience were the main reasons for choosing MultiArchive", Detlef Waschke sums up – and adds: "With MultiArchive we feel confident that we are optimally prepared for future challenges". □

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